

NEPAL: YUVA NETRITWA: PARADARSHI NITI (Youth Leadership: Transparent Policy)
NED 2020-0010 Sweep-Up Funds

U.S. GRANTEE:	International Republican Institute
PERIOD OF PERFORMANCE:	July 01, 2021 to June 30, 2022
Direct Costs:	\$266,553
Subgrant:	\$18,000
Indirect Costs:	\$65,447
Total Costs:	\$350,000

Description	Amount	Rate/Percent	Unit	Number	Total
PERSONNEL					
Washington DC Staff	Daily Rate				
Technical Area Specialists					
Center for Insights in Survey Research (CISR)	\$314.18	5%	day	14	\$4,398.45
Evidence & Learning Practice Specialist	\$171.23	2%	day	4	\$684.90
Program Support Staff					
Program Division Leadership	\$387.00	2%	day	5	\$1,935.00
Program Manager	\$231.84	10%	day	25	\$5,796.00
Program Officer	\$221.00	30%	day	77	\$17,017.00
Program Associate Staff	\$134.38	27%	day	70	\$9,406.60
Program Services Staff	\$242.61	20%	day	51	\$12,433.73
Total Personnel					\$51,671.68

FRINGE BENEFITS					
Fringe Benefits				46.83%	\$24,197.85
Total Fringe Benefits					\$24,197.85

SPACE & UTILITIES		Unit Cost	Percentage		
Office Administrative Costs (Rent, Utilities, Internet, Maintenance, Delivery)	\$2,500.00	48%	quarter	4	\$4,833.33
Total Space & Utilities					\$4,833.33

SUPPLIES & EQUIPMENT					
CCN Computer and Laptop	\$1,903.60	100%	unit	1	\$1,903.60
Monthly Office Supplies (Field Office)	\$40.00	48%	unit	12	\$232.00
Monthly Office Supplies (DC)	\$120.00	17%	unit	12	\$245.08
Total Supplies & Equipment					\$2,380.68

COMMUNICATIONS & POSTAGE					
Total Communications & Postage					\$0.00

TRAVEL					
International Travel					
1 Field Staff Consultation Visits to HQ					
Senior Program Manager (Kathmandu-Washington, D.C.)	\$2,500.00	50%	RT	1	\$1,250.00
Per diem (lodging and M&IE)	\$333.00	50%	days	7	\$1,165.50
M&IE @ 75% for the first and the last day of travel	\$57.00	50%	travel day	2	\$57.00
Airport Transportation (1 staff)	\$20.00	50%	RT	1	\$10.00
2 HQ Monitoring Travel Program Staff					
Washington D.C. to Kathmandu (2 staff)	\$2,500.00	50%	RT	2	\$2,500.00
Per diem (lodging and M&IE) (2 staff x 7 days)	\$319.00	50%	days	14	\$2,233.00
M&IE @ 75% for the first and the last day of travel (2 staff)	\$86.25	50%	travel day	4	\$172.50
Visa and Other Immigration Expenses (2 staff)	\$30.00	50%	trip	2	\$30.00
Airport Transportation (2 staff)	\$150.00	50%	RT	2	\$150.00
3 HQ Technical Support Travel Program Staff					
Washington D.C. to Kathmandu (2 staff)	\$2,500.00	100%	RT	2	\$5,000.00
Per diem (lodging and M&IE) (2 staff x 13 days)	\$319.00	100%	days	26	\$8,294.00
M&IE @ 75% for the first and the last day of travel (2 staff)	\$86.25	100%	travel day	4	\$345.00
Visa and Other Immigration Expenses (2 staff)	\$30.00	100%	trip	2	\$60.00
Airport Transportation (4 staff)	\$150.00	100%	RT	2	\$300.00
4 Summit Regional Leaders Travel					
Airfare (region - Kathmandu) (4 regional leaders)	\$800.00	100%	RT	4	\$3,200.00
Per diem (lodging and M&IE) (4 regional leaders x 2 days)	\$319.00	100%	days	8	\$2,552.00
M&IE @ 75% for the first and the last day of travel (4 regional leaders)	\$86.25	100%	travel day	8	\$690.00
Visa and Other Immigration Expenses	\$30.00	100%	trip	4	\$120.00
Airport Transportation (4 regional leaders)	\$20.00	100%	RT	4	\$80.00
International Travel Total					\$28,209.00
Domestic Airfare outside of the U.S.					
1 Staff Travel - Workshops (East)					
Airfare (Kathmandu - Eastern region) (3 staff)	\$92.00	100%	RT	3	\$276.00
Per diem (lodging and M&IE) (3 staff x 2 days)	\$243.00	100%	days	6	\$1,458.00
M&IE @ 75% for the first and the last day of travel (3 staff)	\$67.50	100%	travel day	6	\$405.00
Airport Transportation (3 staff)	\$20.00	100%	RT	3	\$60.00
2 Staff Travel - Workshops (West)					
Airfare (Kathmandu - Western region) (3 staff)	\$148.00	100%	RT	3	\$444.00
Per diem (lodging and M&IE) (3 staff x 2 days)	\$243.00	100%	days	6	\$1,458.00
M&IE @ 75% for the first and the last day of travel (3 staff)	\$67.50	100%	travel day	6	\$405.00
Airport Transportation (3 staff)	\$20.00	100%	RT	3	\$60.00
3 Expert Trainer Travel - Workshops (East)					
Airfare (Kathmandu - Eastern region) (5 trainers)	\$92.00	100%	RT	5	\$460.00
Lodging (5 trainers x 2 days)	\$153.00	100%	days	10	\$1,530.00
Airport Transportation (5 trainers)	\$20.00	100%	RT	5	\$100.00
4 Expert Trainer Travel - Workshops (West)					
Airfare (Kathmandu - Western region) (5 trainers)	\$148.00	100%	RT	5	\$740.00
Lodging (5 trainers x 2 days)	\$153.00	100%	days	10	\$1,530.00
Airport Transportation (5 trainers)	\$20.00	100%	RT	5	\$100.00
Domestic Airfare outside of the U.S. Total					\$9,026.00
Other					
Headquarter Taxis	\$30.00	100%	RT	6.00	\$180.00
Taxis (Kathmandu)	\$20.00	100%	RT	13.00	\$260.00
Other Total					\$440.00
Total Travel					\$37,675.00

CONTRACTUAL SERVICES					
Field Office Staff	Monthly Rate				
Senior Program Manager	\$2,677.00	20%	month	12	\$6,424.80
Program Officer	\$1,300.00	100%	month	12	\$15,600.00
Program Associate	\$1,100.00	25%	month	12	\$3,300.00
Finance Manager	\$1,499.85	48%	month	12	\$8,699.13
Office Driver	\$352.39	48%	month	12	\$2,043.86
Severance	\$577.44	48%	month	12	\$3,349.13
Health Insurance	\$2,656.33	48%	salaries	1	\$1,283.89
Accidental Insurance	\$1,561.29	48%	salaries	1	\$754.62
Field Office Staff Total					\$41,455.44

Contracts					
Legal Services	\$170.00	100%	hourly	10	\$1,700.00
Translator (2 translators x 6 days)	\$200.00	100%	day	12	\$2,400.00
Field Audit and Accounting Service	\$2,000.00	50%	agreement	1	\$1,000.00
Global Security Team	\$750.00	100%	day	1	\$750.00
Youth-Focused Research	\$30,000.00	100%	contract	1	\$30,000.00
Contracts Total					\$35,850.00
<i>Total Contractual</i>					\$77,305.44
CONSULTANTS and TRAINERS					
Expert Trainers - Advocacy Development and Youth Focused Workshops (6 trainers x 6 days)	\$200.00	100%	day	30	\$6,000.00
Consultant for Training Content Development	\$200.00	100%	day	8	\$1,600.00
Local Facilitator for ELA Workshops	\$60,000.00	100%	contract	1	\$60,000.00
<i>Total Consultants & Trainers</i>					\$67,600.00
OTHER DIRECT COSTS					
Field Office Administrative Costs					
Printing and Copying	\$60.00	100%	quarter	4	\$240.00
Bank Fees	\$36.00	100%	month	12	\$432.00
Program Public Communication Materials	\$216.86	100%	annual	1	\$216.86
Field Office Administrative Costs Total					\$888.86
<i>Total Other Direct Costs</i>					\$888.86
SUBAWARDS					
Small Grants Projects	\$6,000.00		subaward	3	\$18,000.00
<i>Total Subawards</i>					\$18,000.00
Total Direct Costs					\$284,552.84
INDIRECT COST					
Indirect Exclusions					
Total Amount Subject to Indirect			23.00%		\$284,552.84
Total Indirect Costs					\$65,447.15
TOTAL COSTS					\$350,000.00